



**Sonoma Mendocino Economic Development District  
Board of Directors Meeting - February 10<sup>th</sup>, 2023 – 1:00 pm PST**

<https://sonomacounty.zoom.us/j/92970905841?pwd=RHJsa29sMk9qa1VhSjN6U3QrSGlHZz09>

Time	Agenda Item	Lead	Discuss	Action
1:00 pm	Call to Order	Mary Anne Petrillo, Chair	x	x
	<ul style="list-style-type: none"> <li>Roll Call</li> </ul>	Brad Johnson	x	
1:05 pm	Open time for Public Expression		x	
1:10 pm	Acknowledgements, Announcements, Correspondents	Josh Metz, RGS Senior Advisor (District Manager)	x	
1:15 pm	Approve Consent Items <ul style="list-style-type: none"> <li>September 8, 2022 DRAFT Regular Meeting Minutes</li> <li>September 20, 2022 DRAFT Special Meeting Minutes</li> <li>September 28, 2022 DRAFT Special Meeting Minutes</li> <li>October 25, 2022 DRAFT Special Meeting Minutes</li> </ul>	Mary Anne Petrillo	x	x
1:20 pm	Financial Reporting <ul style="list-style-type: none"> <li>Status (Accounts + People)</li> <li>Expanding bank account access</li> <li>Policies Discussion</li> <li>Board meeting financial reporting format</li> <li>Grants Overview               <ul style="list-style-type: none"> <li>Planning Grant</li> <li>Supplemental Grant</li> </ul> </li> </ul>	Tracy Fuller, RGS Senior Advisor (Fiscal Agent)	x	x
1:50 pm	Business Item: <b>County of Sonoma Reimbursement</b>	Bradley Johnson	x	x
2:00 pm	Business Item: <b>Proposed Supplemental Grant Budget Amendment</b> <ul style="list-style-type: none"> <li>Professional Services</li> <li>Contractual Services</li> <li>Travel Expenditures</li> <li>In-Direct Costs</li> </ul>	Josh Metz	x	x
2:10 pm	Business Item: <b>CEDS Project Status</b> <ul style="list-style-type: none"> <li>Project status assessment</li> </ul>	Josh Metz	x	
2:25 pm	Business Item: <b>Communications</b> <ul style="list-style-type: none"> <li>Website/Social Media Status</li> <li>Document Management</li> </ul>	Abigail Scott, RGS Advisor (Management Analyst)	x	x
2:40 pm	Business Item: <b>Calendar Review</b> <ul style="list-style-type: none"> <li>Board Meeting Dates               <ul style="list-style-type: none"> <li>Propose 3-5pm 4<sup>th</sup> Monday of month</li> </ul> </li> <li>Critical EDA Reporting Deadlines</li> <li>EDA Seattle EDD Regional Roundtable, March 23-24</li> <li>Planned Events</li> </ul>	Josh Metz	x	x
2:50 pm	Business Item: <b>Board Member Recruitment</b>	Josh Metz	x	x
3:00 pm	Adjournment	Mary Anne Petrillo, Chair	x	x