



**Sonoma Mendocino Economic Development District  
Board of Directors Meeting - Tuesday, September 26, 2023, at 1:00 pm PST**

**Remote Attendance Link:**

<https://us06web.zoom.us/j/82922778261>

**In Person Meeting Locations:**

West Business Development Center - (707) 964-7571  
345 N Franklin Street, **Fort Bragg**, CA 95437

and

Black Oak Coffee Roasters - (866) 390-1427  
476 North State Street, **Ukiah**, CA 95482

and

Sonoma County Economic Development Board - (707) 565-7170  
141 Stony Circle, Suite 110, **Santa Rosa**, CA 95401



## AGENDA

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**CALL TO ORDER** by Robin Bartholow, Chairperson

**ROLL CALL** by Norma Alley

- Chairperson Robin Bartholow
- Vice Chairperson Paul Garza
- Board Member Lisa Badenfort
- Board Member Jon Frech
- Board Member Jeff Kelly
- Board Member Mary Anne Petrillo

**AGENDA CHANGES AND DELETIONS** - To Current Agenda Only

**APPROVAL OF THE AGENDA**

**PUBLIC COMMENT** - Open time for Public Expression

*Time reserved for members of the public to speak on matters not otherwise appearing on the agenda.*

**CEREMONIAL MATTER FOR CONSIDERATION** - Action Item

### Presentation

- Item 1** Resolution Recognizing Mary Anne Petrillo for her service as Chair of the Board of Directors of the Sonoma Mendocino Economic Development District during the period October 16, 2021, to June 30, 2023

**CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. Unless otherwise requested by a Board Member, there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.*

*There will be one opportunity for public comment on all consent items. Comments are limited to 3 minutes each, and the Chairperson may limit this time if reasonable under the circumstances.*

**Item 2** Approval of Check Register as of August 31, 2023

## **MATTERS FOR CONSIDERATION - Action Items**

- Item 3** Discussion and Consideration of the SMEDD Board of Directors' Role and Participation in the Recruitment of new SMEDD Board Members from the County of Mendocino and the County of Sonoma, and Consideration of Adoption of a Resolution Making a SMEDD Board Recommendation or Position Known
- Item 4** Consideration of a Sanitary Collection System Improvement in the City of Santa Rosa and Authorization to Engage in a Partnered Grant Application to the U.S. Economic Development Administration's Public Works and Economic Adjustment Assistance Program
- Item 5** Authorize Letters of Support for Regenerative Forest Solutions for Several Grant Proposals to Extend Impact of Successfully-Awarded North Coast Resource Partnership Woody Feedstock Aggregation Pilot Project Proposal
- Item 6** Consideration of Scheduling the November Board Meeting on Friday, November 10, 2023, instead of Friday, November 17, 2023

## **DISTRICT MANAGER'S REPORT UPDATES**

Business Friendly Communities Status Report: the Business Friendly Communities Survey Tool for City and County Distribution **Webinar on September 28, 2023**

National Oceanic and Atmospheric Administration Office for Coastal Management's Climate Resilience Regional Challenge Grant Program Letter of Intent Submittal and Next Steps

FY 23-24 Comprehensive Economic Development Strategy Update Process Report

### **Letters of Support**

*Issued:*

- Mendocino Forest Products, CalFire Biomass-to-Hydrogen Grant Application, Submitted 9/15/2023
- West Business Development Center, CalOSBA Blue Economy iHub, Submitted 8/31/2023
- Regenerative Forest Solutions, NCRP Woody FeedStock Pilot Project, Submitted 8/9/2023
- Sonoma County Meat Company, USDA Local Meat Capacity grant, Submitted 6/21/2023

### **EDA Supplemental Work Plan Status & Budget Update**

- Work Plan Almost Complete; Final Report in November; Now Operating on Planning Grant Budget
  - EDA Supplemental Grant extension was granted to June 30, 2024
  - Estimated EDA Planning Grant and Supplemental Grant Funds Remaining

### **FUNDING OPPORTUNITIES**

- Blue Economy - NOAA Climate Resilience Regional Challenge
  - Letter of Intent Deadline: August 28, 2023 (Submitted)
  - Full application due: February 13, 2024

## **BOARD MEMBER REPORTS OR COMMENTS**

*Time reserved for members of the Board to report on AdHoc Committee activities and to speak on matters not otherwise appearing on the agenda. No Actions.*

**UPCOMING EVENTS THAT MAY BE OF INTEREST - not necessarily SMEDD connected**  
**September 28, 2023** Business Friendly Communities Webinar on September 28, 2023

**ADJOURNMENT** by Robin Batholow, Chairperson

For a copy of Board Packet materials, please visit [smedd.org](http://smedd.org) or email Abigail Scott ([abigail@smedd.org](mailto:abigail@smedd.org)).