



## AGENDA

**Sonoma Mendocino Economic Development District  
Board of Directors Meeting - Friday, February 16, 2024, at 1:00 pm PST**

### Remote Attendance Link:

<https://us06web.zoom.us/j/82922778261>

### In Person Meeting Locations:

West Business Development Center (707) 964-7571  
345 North Franklin Street, **Fort Bragg**, CA 95437  
and

#### New Location

Mendocino County Campus - (707) 463-4441  
Conference Room (down the hall on the left)

880 North Bush Street

**Ukiah** CA 95482

and

Sonoma County Economic Development Board (707) 565-7170  
141 Stony Circle, Suite 110, **Santa Rosa**, CA 95401

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**CALL TO ORDER** by Robin Bartholow, Chairperson

**ROLL CALL** by Norma Alley

- Chairperson Robin Bartholow
- Vice Chairperson Paul Garza
- Board Member Lisa Badenfort
- Board Member Tim Karas
- Board Member Jeff Kelly
- Board Member Jim Mayfield
- Board Member Mary Anne Petrillo

Vacancies:

- Board Member Sonoma Appointment Vacant Seat
- Board Member At-Large Vacant Seat

**AGENDA CHANGES AND DELETIONS** - To Current Agenda Only

**APPROVAL OF THE AGENDA**

**PUBLIC COMMENT** - Open time for Public Expression

*Time reserved for members of the public to speak on matters not otherwise appearing on the agenda.*

**CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. Unless otherwise requested by a Board Member, there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.*

*There will be one opportunity for public comment on all consent items. Comments are limited to 3 minutes each, and the Chairperson may limit this time if reasonable under the circumstances.*

**Item 1** Approval of Check Register as of January 31, 2024

**Item 2** Financial Reporting:

- Receive and File Board Report following Jim Mayfield's recommended format
- Receive and File Summary Expenditures Report as of 12/31/2023

**Item 3** Approve Meeting Minutes:

- November 21, 2022
- December 6, 2022
- February 10, 2023
- September 26, 2023
- October 20, 2023
- October 20, 2023 - Special Meeting
- December 8, 2023

## MATTERS FOR CONSIDERATION - Action Items

**Item 4** Approve a Request to Produce a Letter of Support for United States Department of Transportation (USDOT), Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program Submission for a Coalition Comprised of Sonoma County, the City of Cloverdale, and Sonoma-Marin Area Rail Transit (SMART)

**Item 5** Consider and Authorize the SMEDD to Respond to a Request Regarding a Sonoma Clean Power Annual Brand Awareness Research Survey

**Item 6** Receive an Update on the Status of Biomass Utilization Symposium Planning and Provide Guidance as Appropriate

**Item 7** Receive an Update on California Jobs First: Redwood Region RISE; North Bay Working Group; EDF Working Group

## DISTRICT MANAGER'S REPORT

### UPDATES

- FY 23-24 Comprehensive Economic Development Strategy Update Process Report
- EDA Supplemental Work Plan Report
- Mendocino County FY 22/23 in-kind payment status
- FY 23/24 County-level in-kind payment status reporting
- Grant Drawdowns & RGS payments status

### FUNDING OPPORTUNITIES

- Jobs First Catalyst Funds
- EDA PWEAA Assistance

### Letters of Support Issued & Outcomes

Request From	Topic/Project	SMEDD Letter Issued to Requestor	Status of Grant Award
Regenerative Forest Solutions	Woody FeedStock Pilot Project (CalFire)	9/27/2023	Under Review -
Regenerative Forest Solutions	Woody FeedStock Pilot Project (Bay Area Council)	9/27/2023	Awarded -

Mendocino Forest Products	Biomass-to-Hydrogen Grant Application	9/15/2023	Awarded ▾
West Business Development Center	CalOSBA Blue Economy iHub	8/31/2023	Under Review ▾
Regenerative Forest Solutions	Woody FeedStock Pilot Project USDA Forest Service	8/9/2023	Under Review ▾
Regenerative Forest Solutions	NCRP Woody FeedStock Pilot Project	8/9/2023	Awarded ▾
Sonoma County Meat Company	USDA Local Meat Capacity Grant	6/21/2023	Under Review ▾
Noyo Harbor	Noyo Harbor District Port Infrastructure Development	4/24/2023	Under Review ▾

**UPCOMING EVENTS THAT MAY BE OF INTEREST** - *not necessarily SMEDD connected*

- **April 10-12, 2024** [CALED Annual Conference](#) - “Elevate”, Hyatt Regency, Santa Rosa
- **May 1, 2024** [NorthBay NEXT - MSIV](#), College of Marin - Jonas Center, Novato
- **May 2-3, 2024** [Biomass Utilization Symposium](#) - HREC, Hopland

**BOARD MEMBER REPORTS OR COMMENTS**

*Time reserved for members of the Board to report on AdHoc Committee activities and to speak on matters not otherwise appearing on the agenda. No Actions.*

**ADJOURNMENT** by Robin Bartholow, Chairperson

For a copy of Board Packet materials, please visit [smedd.org](http://smedd.org) or email Abigail Scott ([abigail@smedd.org](mailto:abigail@smedd.org)).